

Minutes of Full Council Meeting held on Monday 1st June 2020 (By Zoom)

Present: Councillor, St J Greenhough (Chair)

Councillors T Threlfall, T Fiddler, K McKay, Mrs L Willis, Mrs N Griffiths, Mrs P Mulholland, Mrs N Whalley, Mrs C Thomas, Mrs F Craig-Wilson, Mrs D Plant and J Graham.

1) To accept Apologies for Absence.

None

2) Open Forum

Police

The Police report for May 2020 was distributed on 04/06/2020.

Public participation

None.

3) To record Declaration of interest from members in any item to be discussed.

None.

4) To read and approve the minutes of:-

a) The Parish Council meeting held on Monday 4th May 2020

b) The Planning Committee meeting held on Monday 11th May 2020

It was resolved that the above mentioned minutes, previously circulated, be approved.

5) To review the Clerk's report

The contents were noted.

6) Finance

a) Ratification of accounts paid by Clerk

It was resolved to approve the accounts paid by the Clerk.

b) Monthly budget statements

The monthly budget statements were noted

a) To review the Internal Auditors report

The contents of the Internal Auditors report were noted.

b) To approve the final statement of accounts for 2019-20

It was resolved to approve the final statement of accounts for 2019-20

c) To approve the Audit Annual governance statements for the 2019-20 accounts

It was resolved to approve the Audit Annual governance statements for the 2019-20 accounts

d) To approve the Audit Accounting statement for the 2019-20 accounts

It was resolved to approve the Audit Accounting statement for the 2019-20 accounts

7) To consider whether to participate in the LCC's "Public Rights of Way - Local Delivery Scheme".

It was resolved not to participate in the LCC's "Public Rights of Way - Local Delivery Scheme". This year.

8) To approve the dates of the meetings for the next 12 months

It was resolved to approve the dates of the meetings for the next 12 months

9) To agree the date of the next meeting

It was resolved that the next meeting will be held on Monday 6th July 2020.

Signed.....St. J Greenhough, Chairman.....

Date.....06/07/20.....

Appendix A

| Precept Account May '20 | | | | | |
|--|--------------------|--------------------|--------------------|--------------------|-------------------|
| Budget | | Expenditure | | Balance | Percentage |
| Headings | Allocation | May '20 | To date | Outstanding | used |
| Wages & Expenses | £28,250 | £2,259 | £4,557 | £22,443 | 17% |
| Insurance | £4,500 | £42 | £42 | £4,459 | 1% |
| Stationery & web-site rental | £1,300 | £43 | £140 | £660 | 18% |
| Audit fee | £550 | £110 | £110 | £414 | 21% |
| Chair Allow | £100 | | | £100 | |
| Training | £100 | | | £100 | |
| Civic functions - Remembrance, carol services, | £750 | | | £750 | |
| Election | | | | £200 | |
| Reserve | | | | | |
| equipment | £400 | | | £400 | |
| Grants | £500 | £200 | £700 | -£200 | 140% |
| Section137 | £750 | | £650 | £100 | 87% |
| Open Spaces Account | | | | | |
| Grass cutting | £19,500 | £692 | £3,181 | £15,919 | 17% |
| Bedding out & Shrubberies | £18,500 | £1,987 | £3,053 | £16,897 | 15% |
| Litter & Watering | £9,100 | £1,540 | £2,220 | £6,780 | 25% |
| Maintaining Buildings | £7,900 | £292 | £365 | £5,135 | 7% |
| Organisations | £9,500 | | £4,020 | £7,706 | 34% |
| Electric & rates | £3,055 | £22 | £1,928 | £922 | 68% |
| Total | £104,755 | £7,185 | £20,964 | £82,785 | 20% |
| Other Accounts May '20 | | | | | |
| Account | Opening Bal | Income | Expenditure | Balance | |
| Croft Butts lane Allotments | | | £42 | -£42 | |
| Bush lane Allotments | | | £96 | -£96 | |
| Allotment - refurbishment | £35,000 | | | £35,000 | |
| Community Development | £44,730 | £47 | -£600 | £45,377 | |
| Memorial park | | | | | |
| Depreciation fund (car park, etc.) | £19,933 | | | £19,933 | |
| Open Spaces | £18,953 | | | £18,953 | |
| VAT | | £2,183 | £330 | £1,853 | |
| Total | £118,616 | £2,230 | -£133 | £120,978 | |

Sequence 1842

Initialed

Appendix B

| | | Schedule of payments | May '20 | | | |
|--------------------------------------|--|----------------------|------------|------------------|----------------|------------------|
| | | | Cheque No. | £ | VAT | Net of VAT |
| Precept Account | | | | | | |
| 01/05/2020 | Salary & Expenses May 2019 | | BACS | £2,258.55 | | £2,258.55 |
| 11/05/2020 | Freeola - Web-site rental | | D/D | £7.20 | £1.20 | £6.00 |
| 07/05/2020 | C Thomas - grant for Hygiene bank | | BACS | £200.00 | | £200.00 |
| 04/05/2020 | NFU - annual subscriptions | | D/D | £41.50 | | £41.50 |
| 16/05/2020 | Bt - Internet | | D/D | £44.51 | £7.42 | £37.09 |
| 20/05/2020 | Mrs M.A. Taylor - Internal Audit | | BACS | £110.00 | | £110.00 |
| Open Spaces | | | | | | |
| 01/05/2020 | Scottish power - electricity charges | | D/D | £23.00 | £1.10 | £21.90 |
| 01/05/2020 | M & A Haselden - litter picking & watering | | BACS | £1,539.66 | | £1,539.66 |
| 01/05/2020 | M & A Haselden - grass cutting | | BACS | £691.50 | | £691.50 |
| 07/05/2020 | D Taylor - Shrubs - contract work | | BACS | £500.00 | | £500.00 |
| 07/05/2020 | D Taylor - Extra work graffiti & trees | | BACS | £135.00 | | £135.00 |
| 20/05/2020 | Woodys - materials | | BACS | £50.00 | £8.33 | £41.67 |
| 20/05/2020 | Black Box - Annual service charge | | BACS | £300.00 | £50.00 | £250.00 |
| 20/05/2020 | Golden Leaf - Maintaing Beds | | BACS | £1,000.00 | | £1,000.00 |
| 01/05/2020 | LS Systems - Compost | | BACS | £422.40 | £70.40 | £352.00 |
| Allotments | | | | | | |
| Community Development Account | | | | | | |
| 18/05/2020 | Donation for Bench | | BACS | -£600.00 | | -£600.00 |
| 30/04/2020 | NatWest - Interest | | D/P | -£3.18 | | -£3.18 |
| 30/04/2020 | Nationwide - interest | | D/P | -£9.81 | | -£9.81 |
| Total | | | | £6,710.33 | £138.45 | £6,571.88 |